



OFFICIALS, COMPETITIONS AND RULES COMMITTEE TERMS OF REFERENCE

Mandate:

The Swimming Canada Officials, Competitions and Rules Committee (OCRC) is designated to perform the following critical tasks related to swimming officiating and competition in Canada:

1. Establish all competition rules and provide technical rule interpretations for all sanctioned competition in Canada.
2. Establish rules, policies, and procedures for Swimming Canada designated competitions.
3. Assume responsibility for the technical conduct and technical administration of Swimming Canada designated competitions.
4. Oversee the technical development of National level officials.
5. Develop and oversee all policies with respect to officials and officiating.
6. Develop the criteria for the education, certification, evaluation, recognition and awards of Canadian Officials.
7. Adjudication of National Records when required.
8. Assist with interpretations of rules on behalf of the national office staff.

Composition:

The committee shall comprise the following:

- Chairperson (appointed)
- Expert appointees (3)
- Provincial appointees (3); where at least one appointee is representative of one of the following Provincial Sections: Saskatchewan, Manitoba, New Brunswick, Nova Scotia, Prince Edward Island, Newfoundland and Labrador
- Para-swimming appointee
- Open water swimming appointee
- Past-chair (ex-officio) to take effect Sept 2016
- UANA/FINA Delegates not currently in any of the above positions
- The Chairperson or CEO may invite other experts to assist on an as needed basis.

Staff:

- Swimming Canada CEO and or their designate(s)

Appointment:

The CEO appoints members to the committee. Members shall serve from appointment until the re-striking of the committee where possible occurring within 14 days after the Swimming Canada AGM. The CEO may remove any member of the committee.

The Chairperson is appointed annually.



Meetings:

The Committee shall meet by telephone or in person, every second month or as required.

Resources:

The committee shall receive the necessary resources from Swimming Canada to fulfill its mandate, and may from time to time have staff persons assigned to assist the committee with its work.

Responsibilities:

1. Develop and recommend policies and procedures that optimize competitive opportunities for swimmers at Swimming Canada Designated Meets.
2. Develop and recommend technical policies and procedures related to officiating for all sanctioned competition in Canada.
3. Responsible for the assignment of Competition Coordinators and Meet Commission personnel to all Swimming Canada designated meets.
4. Responsible for the review of Swimming Canada designated competition schedules for the purpose of identifying organizing committee and officiating needs.
5. Responsible for drafting amendments to the Canadian rulebook and rulebook updating.
6. Responsible for the recommendation and submission of identified changes or amendments to FINA rules.
7. Responsible for monitoring and receiving all FINA rule revisions and ensuring their adaptation/inclusion in Canadian rules and practice.
8. Approve for submission to CPC / IPC recommended changes or amendments to IPC rules and monitor all revisions in IPC rules to ensure their inclusion into Canadian rules and practice.
9. Responsible for the education, development and evaluation of officials, Para-swimming officials and Open water swimming officials.
10. Responsible for the nomination of candidates for appointment to FINA Officials lists.
11. Responsible for the assignment of officials to all International assignments, FINA or otherwise.
12. Oversee and ensure all rules pertaining to the setting of all National Records have been adhered to prior to ratification of any records.
13. Responsible for internal and external Officiating recognition and awards programs.
14. Responsible for appointment of representatives to domestic and international Officiating committees.

Authority:

The committee is an active advisor and investigates or researches strategies for recommendation to the Swimming Canada CEO or via their designate.

Reporting:

The committee will report to the CEO via their designate.



Evaluation and Review:

- The CEO will evaluate the performance of the committee against the stated mandate.
- This review will take place immediately prior to the AGM.
- The CEO will review these terms of reference every two years.

Date Approved: May 14, 2015
Updated: October 23, 2015