



PD Point – Frequently Asked Questions

- My PD points expired on January 1, 2019, what does that mean?

If you do not complete the necessary PD points by your renewal date, your status in the Coaching Association of Canada's (CAC) Locker will change to not-renewed. Swimming Canada will allow coaches who have not achieved the required PD points by December 31, 2018 an extension to April 30, 2019 to achieve any outstanding points required. After which time, a coach will be considered "not in good standing". "Not in good standing" means the provincial sport organization (PSO) will have the authority, should they choose, to suspend your registration and designate you as inactive. **Note: This extension to April 30, 2019 is one time only and there will be no extension granted after this year. Those whose Maintenance Cycle expire Jan 1 2020 and beyond will not be given an extension.**
- How many PD points do I need in a cycle?

The CAC sets the number of required points for trained and certified coaches. The # of points required is based on the highest level of trained or certification status. Additional information on what can be tracked for PD points can be found here: https://swimming.ca/content/uploads/2017/01/pd-document-jan-2017_final-en.pdf

NCCP CONTEXT	COACHING CONTEXT	# OF POINTS	MAINTENANCE CYCLE (YRS)
Instruction Beginners "Trained" / "Certified"	Swimming Teacher	10	5
Competition Introduction "Trained" / "Certified"	101 Fundamentals Coach	20	5
Competition Introduction Advanced "Trained" / "Certified"	201 Age Group Coach	20	5
Competition Development "Trained" / "Certified"	301 Senior Coach	30	5

- Once I have completed all the outstanding PD points for my renewal, what happens?

Once you have completed the outstanding PD points, your status in the CAC Locker will be updated to renewed and your new PD point 5-year cycle will begin on January 1, 2020. Any additional PD points earned in 2019 will not carry forward to the new 5-year cycle.

For example: Coach A requires 20 PD points as a trained Fundamentals Coach by December 31, 2018. As of December 31, 2018 they have obtained 15 PD points and therefore will be considered not renewed as of January 1, 2019. In February 2019, Coach A completes the 5 outstanding PD points required. As a result, their new 5-year Maintenance Cycle for PD points will begin on January 1, 2020. Coach A, then also participates in a coach's conference in September 2019, the PD points earned from that conference stay within the current maintenance cycle and are not carried over to the cycle beginning on January 1, 2020.



4. If I don't complete the necessary PD points, what are the consequences moving forward?
Swimming Canada will allow coaches who have not achieved the required PD points by December 31, 2018 an extension to April 30, 2019 to achieve any outstanding points required. After which time, a coach will be considered "not in good standing". "Not in good standing" means the PSO will have the authority, should they choose, to suspend your registration and designate you as inactive.
5. My PD points expired on January 1, 2019 or will expire next year on January 1, 2020, how can I obtain the necessary points?

There are a variety of ways to earn PD points including:

- Active coaching (1 point per year);
https://swimming.ca/content/uploads/2017/01/active-coaching-declaration-how-to_final-en.pdf
- Self-directed learning (3 points maximum per cycle);
https://swimming.ca/content/uploads/2017/01/self-directed-learning-declaration-how-to_en-final.pdf
- Attending national or provincial coaches conferences;
- Completing NCCP workshops/courses;
- Completing e-learning modules such as ones offered by the Coaching Association of Canada
[Coaching Athletes with a Disability eLearning module – \\$15](#)
[Making Head Way in Sport eLearning module - FREE](#)
- Swimming Canada e-learning module(s) - <https://edu.swimming.ca/>
Coaching Masters Swimmers
Introduction to Para-swimming – coming soon
- Additional e-learning modules and in-person learning opportunities are available through the CAC, Swimming Canada, and the PSOs.

Additional information on what can be tracked for PD points can be found here:

https://swimming.ca/content/uploads/2017/01/pd-document-jan-2017_final-en.pdf

6. If I have additional questions, who can I contact?
Coaches should reach out to their Provincial Sports Organization (PSO).