



Coaches Bulletin – Entry links & Registration Reminders for East/West/Trials (March 2, 2023)

SWIMMER REGISTRATION FOR SUBMITTING ENTRIES

Please double check your swimmers have the status of registered and all coaches have logged in to complete/sign all necessary forms.

Prior to submitting entries, please ensure that all swimmers in the entry file have a status of “Registered” in the RTR. Coaches and Club Registrars can use the Roster Check tool to verify that all swimmers listed in the meet entry files matches the information in the RTR.

COACH REGISTRATION FOR NATIONAL EVENTS

Coaches will be required to have a status of Registered in the RTR in order to pick up accreditation at Canadian Eastern Championships, Canadian Western Championships or Trials. Please log into your RTR account (registration.swimming.ca) to verify that all consent forms have been signed and PSO Requirements have been met. If you need to complete your CSCA Screening, please log into the CSCA portal (<https://www.cscs.org/accueil.aspx>) using the same login credentials as the RTR.

SUPPORT STAFF

Please make sure all support staff attending national events are completely registered in the RTR prior to submitting entries. You will be required to add them to your entry submission.

REMINDER - Swimmers must have a coach onsite to check in for accreditations and access the deck, including pre-meet training.

ENTRY FILE SUBMISSION LINKS

2023 Speedo Eastern Canadian Championships entry link -
<https://registration.swimming.ca/UserEntries.aspx?meetid=ShYxv8gfKvpk%2bJ31TrvyBQ%3d%3d>

2023 Speedo Western Canadian Championships entry link -
<https://registration.swimming.ca/UserEntries.aspx?meetid=SzUPAPw6wyIENUmh8oTJVw%3d%3d>

2023 Bell Canadian Swimming Trials entry link -
<https://registration.swimming.ca/UserEntries.aspx?meetid=%2bDWC17fGiFQXh%2f0ry%2fGXyQ%3d%3d>

2023 Canadian Open Water Trials
<https://registration.swimming.ca/UserEntries.aspx?meetid=6VMm7mxZDKGQ2ODC1qrO3g%3d%3d>

VARSITY COACH ATTENDANCE AT NATIONAL EVENTS

Any Canadian university coach who will be attending a Swimming Canada National event but NOT submitted with any club entries must submit the following form. Please complete a new form for each competition - <https://forms.office.com/r/ybSPpycixU>

COACH COMPLIANCE AT NATIONAL EVENTS

<https://www.swimming.ca/content/uploads/2023/03/Coach-Compliance-NCCP-Requirements.pdf>

As per 11.12 of Appendix A in the Registration Manual, in the case of extraordinary circumstances, a coach that does not meet any of the aforementioned requirements may appeal to Swimming Canada for temporary access to a Swimming Canada National Event. The exemption form is available here <https://forms.office.com/r/1NdqVrmjFF>.