


**2024 SPEEDO CANADIAN SWIMMING OPEN**

**TECHNICAL MEETING**

April 9, 2024 Toronto, ON

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## INTRODUCTION

**Organizing Committee**


Swimming Canada Event Managers:	Lynn Wong / Jocelyn Jay
National Meet Director:	Glenn Greig
National Meet Referee:	Maggie Middleton
Para Swimming Technical Advisor:	Jeff Holmes
Swimming Canada Meet Entry Coordinator:	Trevor Cowan
Local Meet Manager:	Nicole Parent
Local Officials Coordinator:	Nicole Parent

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**MEET CONDUCT**

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## SAFE SPORT SEE SOMETHING, SAY SOMETHING

Throughout the competition you will see postings and hear announcements about various Safe Sport initiatives and procedures including but not limited to:

- Event Photography and Videography Procedure
- Creating open and observable environment
- Accreditation and deck access
- To report an incident during the event please contact [Jocelyn Jay](#)
- To report an incident after the event please contact our Third Party at [lise@wiserworkplaces.ca](mailto:lise@wiserworkplaces.ca)

For more information please see: [kws=2z z z lvz lp p lrl fcd2rdh0vsrw](#)

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## SELECTION



Sanctioned by World Aquatics:

- All times will be recognized as entry times for international meets, including Paris Olympics.

No Swimming Canada team selection at this meet.

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## START TIMES



Prelims (8 lanes):

Warm-up: 7:30 – 9:15 am (*Sprint lanes open at 8:30*)

Start Time: 9:30 am

Finals (10 lanes):

Warm-up: 4:30 – 5:45 pm (*Sprint lanes open at 5:00*)

Start Time: 6:00 pm

One pace lane will be open during the entire warm-up period

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## TIMELINES



	Prelims finish	Finals finish
DAY 1:	12:00	20:00
DAY 2:	11:30	20:00
DAY 3:	12:00	20:00
DAY 4:	12:05	20:20

Timelines are estimates only....

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## EVENT START



- 50m and 150m events – start on the turn end
- All other events – on start end (near dive tank)

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## WARM-UP LANE BREAKDOWN



### Competition pool:

- Lane 0 → para swimmers
- Lane 1 → sprint lane - one way from the starting end – last 45 minutes
- Lane 8 → sprint lane - one way from the turning end - last 45 minutes, except Wednesday, when it will be from the starting end.
- Lane 9 → pace lane from starting end during all warm-up
- Backstroke ledges will be available during the last 45 minutes of the warm-up.

### Secondary pool (training pool and dive tank will close 30 minutes after the session):

- Lane 0 reserved for para swimmers at all times
- Lane 8 reserved for sprint at all times
- Lane 9 reserved for pace at all times

**ONLY SWIMMERS COMPETING IN THE SESSION MAY USE THE COMPETITION POOL**

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## WARM-UP PROCEDURES



### Violation

- Swimmers witnessed entering the water in a dangerous fashion may be removed from their first individual event.
- Second offense in same competition, may be removed from the remainder of the competition.

### Permitted:

- Kick board, pull buoy, snorkel & ankle band in the competition pool during warm-ups and in secondary pool at all times.
- Fins, hand paddles and stretch cords in the secondary pool, lanes 2 to 7, **ONLY**.

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## COMPETITION MANAGEMENT INFORMATION



### OLYMPIC PROGRAM

- 8 lanes during prelims, 10 lanes during finals.
- Pool will be cleared between heats (prelims and finals).
- Swim-offs – all swim-offs will take place during the preliminary session in which the tie occurred.
- **Finals sequence:** B Final followed by A Final

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## COMPETITION MANAGEMENT INFORMATION



### PARALYMPIC PROGRAM

- All para swimmers will clear the pool after each heat with two short whistles by the referee
- Swim-offs – during the preliminary session
- **Finals sequence:** A Final only

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## COMPETITION MANAGEMENT INFORMATION

### OFFICIAL SPLIT REQUESTS

- Must be received before start of the session
- Coaches fill out Official Split Request Form at Admin Desk

(No later than by the end of warm-up)

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## CALL ROOM PROCEDURES

- Finals sequence: B Final followed by A Final
- Swimmers (all A & B finalists and alternates) must report to the call room 15 minutes before scheduled start of their **event**.
- A finalists will be marched on and introduced while marching.
- The fastest qualifier may choose the music for the march on. They must inform the announcer of their march out song during warm-ups.
- No march-on for B finalists; they will be introduced during the race.

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## CALL ROOM PROCEDURES

### FINALS – BACK-TO-BACK EVENTS (Within 30 minutes)

- Coaches must fill out an Athlete Special Request form that can be found at the Admin Desk, to inform the Call Room Officials.

 **SPEEDO CANADIAN SWIMMING OPEN**  
**OMNIUM CANADIEN DE NATATION SPEEDO**

ATHLETE SPECIAL REQUEST FORM  
FORMULAIRE DE DEMANDE SPÉCIALE D'UN ATHLÈTE

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## TAPING REVIEW PROCESS

As per II.C15.3.2, a Taping Review Committee will oversee taping requests.

**Review Protocol:** All taping must be reviewed before the first session where it will be used. If **identical** taping is used for multiple sessions, review is required only once.

**Submission Protocol:** To book a review appointment, coaches must submit a **Taping Review Form** to the Admin Desk, no later than:

- 8:00 am (before prelims)
- 5:00 pm (before finals)

**Review Appointments:** will be conducted during warmups. Both swimmer and coach must attend, and swimmer must have the taping in place. Approved taping will be photographed to allow verification after each race.

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## TAPING REVIEW PROCESS



### Verification Procedure:

**Prelims:** Swimmer must report to the Admin Desk immediately after each race to verify taping. Swimmer must remain at the Admin Desk until Post-Race Tape Check is completed and signed off.

**Finals:** Referee will meet the swimmer as they exit the pool for taping to be verified prior to the scoreboard being declared "official".

**Committee's decision is final.**  
Swimmers using unapproved taping will be disqualified.

**Please be aware that International records (WR/WJR/WPS/Commonwealth) may not be ratified if taping is worn for record-breaking swims. It is advised to remove the taping in such instances.**

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## PARA SWIMMING DEVICES



- Tapping and starting devices must be deemed safe. They must be checked and issued with an approval sticker immediately following this Technical Meeting. Please see Jeff Holmes.
- Any altered suit needs to be approved by the Para Swimming Technical Advisor – Jeff Holmes.

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## BACKSTROKE DEVICES



- Field of Play will install the device.
- The IT will ensure the device is set at 0, initially.
- The IT will check the strapping is free of any twists or knots and that the ledge is sitting flat against the wall.
- Once the athletes arrive behind the block the athlete may change the setting and ensure it is secured into position or may remove it from the water if they do not wish to use the device. The IT may be asked for assistance.
- A general warning will be given for toes not on touchpad.

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## HEAT SHEETS & RESULTS



### Prelims and Final Sheets:

- Available daily from the Admin Desk – QR code also available for online access
- Posted on the web and SplashMe as soon as they are ready
- SMS alert will advise when posted

### Results:

- Available on SplashMe
- Posted after each event on the Swimming Canada website (live results)
- [https://results.swimming.ca/2024\\_Speedo\\_Canadian\\_Swimming\\_Open/](https://results.swimming.ca/2024_Speedo_Canadian_Swimming_Open/)

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## HEAT SHEETS & RESULTS LINKS



Event website - <https://www.swimming.ca/>

SplashMe App



Live Results:

[https://results.swimming.ca/2024\\_Speedo\\_Canadian\\_Swimming\\_Open/](https://results.swimming.ca/2024_Speedo_Canadian_Swimming_Open/)

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## SCRATCH PROCEDURE



### OLYMPIC & PARALYMPIC PROGRAMS

#### Deadlines:

Wednesday Preliminaries (including timed final events):

30 minutes post Technical Meeting

Thursday to Saturday Preliminaries (including timed final events):

30 minutes following the start of Finals the previous evening (6:30 PM)

#### Finals:

30 minutes following preliminary events of the day, excluding timed final events.

Email scratches are not accepted as of the start of this meeting. Scratches shall be made via the [online scratch form](#):



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## PENALTIES



- Penalties for no shows (heats and finals) - \$50 for any late scratches, step-downs, unexcused incomplete swims (SNC 3.4.1).
- Fines must be paid no later than 7 days after the final day of competition.
- Any fines not paid will be doubled and due immediately. Entry to future Swimming Canada National Competitions will not be permitted until fines are paid in full (SNC 3.4.3).
- **Square Invoices will be emailed for online payment after each session.**

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## RELAYS



### OLYMPIC PROGRAM

- All relays are timed finals.
- **The fastest heat for each event will swim during Finals.**
- The remaining heats will swim during prelims.
- Events with 10 entries or less will swim only in Finals.
- Relay name changes due 30 minutes before session.

### PARALYMPIC PROGRAM

- All swum as timed finals in the Finals session only.
- Swimming Canada Paralympic Program staff will support the make up of the relays

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## DQ'S AND PROTESTS



### Disqualifications:

- Disqualifications will be announced and include event number, heat number and lane number.

### Procedure for protests:

- Discuss DQ with the session Referee.
- If not resolved, a written protest may be presented to the Referee within 30 minutes of the conclusion of the **event** (protest forms will be available at the Admin Desk).
- If not resolved after discussion of the written protest, the matter may be assigned to a Jury of Appeal.

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## JURY OF APPEAL



- Chaired by: National Meet Director
- 1 appointed coach among the following coaches (least biased to the swimmer involved in the appeal and no vested interest):
  - Jonathan Blouin
  - Philip Garverick
  - Kendra Papple
- 2 or 4 officials

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# OPERATIONS & ADMINISTRATIVE CONDUCT



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## ACCREDITATION / SECURITY

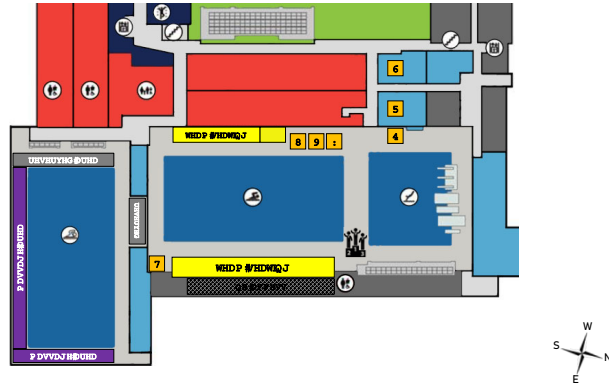


- Accreditation will be required to gain access to the pool deck.
- All pool access points will be controlled.
- ALL athletes, coaching staff and support staff must have accreditation. Individual without accreditation will not be permitted access.
- Lost accreditation will be replaced at a cost of \$60.00 per accreditation; see Admin Desk.

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## TPASC FACILITY LAYOUTS – LEVEL 1

- 4 ADMIN DESK
- 5 OFFICIALS MEETING ROOM & READY ROOM / CALL ROOM
- 6 COACHES & OFFICIALS HOSPITALITY ROOM
- 7 READY ROOM / CALL ROOM (50M EVENTS ONLY)
- 8 COMMISSION
- 9 ANNOUNCER
- 1 REFEREES & STARTERS



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## EVACUATION PROCEDURE



- Follow instructions from the lifeguards.

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## AWARDS



- Medals will be presented as soon as possible after each event (usually after the conclusion of the subsequent B Final).
- Team trophy will be awarded after the final event on Saturday.

*If a swimmer is unable to attend their award ceremony, please send a fully uniformed substitute swimmer in their place.*

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## DOPING CONTROL



- The CCES will be conducting Doping Control during the meet.
- All swimmers selected for Doping Control are required to have photo ID. Coaches are asked to instruct swimmers to bring photo ID to the competition.
- Swimmers are strongly encouraged to present with an advocate.
- All athletes under 18 **must** be accompanied by a team representative.
- The CCES will also be conducting awareness and education activities during the competition.

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## SMS MESSAGING SERVICE



To subscribe, text SWIMOPEN to 1-833-286-7395



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## INTERNET ACCESS



Network: TPASC-Guest

Password: tpascguest

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## QUESTIONS AND CONCERNS



- Questions and concerns related to the facility or technical delivery of the competition - National Meet Director: Glenn Greig
- Questions related to a disqualification: Session Referee
- Questions not related to the competition: email [questions@swimming.ca](mailto:questions@swimming.ca)

**Don't forget, you have 30 minutes from now to do your scratches for tomorrow!**

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**HAVE A GREAT MEET!**



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